

# DRAFT

## DFAS-IN OBLIGATION AUTHORITY

| Test Site:                                    |   |   |  |  |
|---|---|---|--|--|
| Type of Transaction                           | DFAS Obligation Authority Threshold<br>(Stated Amount signifies both upward and downward adjustments)                       | DFAS Responsibility   | Resource Management Responsibility                             | Additional Information /Guidance                                     |
| Civilian Pay                                  | Obligate/adjust based on amount of disbursement.  | Will post required adjustments to correct interface errors.           |  | DCPS Payroll is automated interface.                                 |
| Travel  |   |   |  |  |
| - TDY   | \$3000 per transaction.<br>(Upward adjustments only)  | Matching process will occur before posting of obligation/adjustments. | Establish initial obligation.                                  |  |
| - Supplementals                               | Obligate/adjust based on amount of disbursement.  | Matching process will occur before posting of obligation/adjustments. | Establish initial obligation.                                  |  |
| - Local mileage                               | Obligate/adjust based on amount of disbursement.  | Matching process will occur before posting of obligation/adjustments. | Establish initial obligation.                                  |  |
| - Blanket Travel Orders                       | Obligate/adjust based upon amount of disbursement. Plus \$1 to identify change in overall amount. (Upward adjustments only) | Matching process will occur before posting of obligation/adjustments. | Establish initial obligation.                                  |  |
| - Military Training Specific Allotment (MTSA) | \$500 per transaction   | Matching process will occur before posting of obligation/adjustments. | Establish initial obligation.                                  |  |
| - PCS Orders                                  | Obligate/adjust based on amount of disbursement.  | Matching process will occur before posting of obligation/adjustments. | Establish initial obligation.                                  |  |
| - Group Travel Orders                         | \$0   | Will coordinate with RM.  | Establish initial obligation and make appropriate adjustments. |  |
| - Airline Tickets (Nations Bank)              | Obligate/adjust based on amount of disbursement.  | Matching process will occur before posting of obligation/adjustments. | Establish initial obligation.                                  | For downward adjustments, limited to 30% of the original obligation. |

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|---|---|--|---|----------------------------------|
| - Local/DITY Moves                                  | Obligate/adjust based on amount of disbursement.  | Matching process will occur before posting of obligation/adjustments.                        | Establish initial obligation.   |                                  |
| Reimbursable Orders (MIPRs)                         | \$0   | Will coordinate with RM.   | Establish initial obligation and amendment adjustments. RM will coordinate any other actions with DFAS. |                                  |
| Government Bills of Lading and Similar Transactions | \$400 - CONUS<br>\$1000 - OCONUS  | Responsible for transactions that are less than or equal to \$400 - CONUS or \$1000 - OCONUS | Responsible for transactions that are greater than \$400 - CONUS or \$1000 - OCONUS                     |                                  |
| Government Transportation Requests (GTR)            | \$400 - CONUS<br>\$1000 - OCONUS  | Responsible for transactions that are less than or equal to \$400 - CONUS or \$1000 - OCONUS | Responsible for transactions that are greater than \$400 - CONUS or \$1000 - OCONUS                     |                                  |
| Military Airlift Command (MAC) Tickets              | \$400 - CONUS<br>\$1000 - OCONUS  | Responsible for transactions that are less than or equal to \$400 - CONUS or \$1000 - OCONUS | Responsible for transactions that are greater than \$400 - CONUS or \$1000 - OCONUS                     |                                  |
| - Meal Tickets                                      | \$400   | Responsible for transactions that are less than or equal to \$400.00.                        | Responsible for transactions that are greater than \$400.00.  |                                  |
| Commercial Bills of Lading (CBL)                    | \$400 - CONUS<br>\$1000 - OCONUS  | Responsible for transactions that are less than or equal to \$400 - CONUS or \$1000 - OCONUS | Responsible for transactions that are greater than \$400 - CONUS or \$1000 - OCONUS                     |                                  |
| Miscellaneous Obligation Documents                  | \$0   | Will submit Aged Report to RM.   | Establish initial obligation and make appropriate adjustments.  |                                  |
| Printing, GSA, OPM Bills                            | Obligate/adjust based on amount of disbursement.  | Matching process will occur before posting of obligation/adjustments.                        | Establish initial obligation.   |                                  |

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|--|--|---|---|--|
| Utility Payments (Water, Phone, Electric, Gas)             | Obligate full amount of the bill   | Matching process will occur before posting of obligation/adjustments.                             | Establish initial obligation and make appropriate adjustments.  |  |
| International Military Education and Training (IMET)       | \$0  | Will coordinate with RM.  | Establish initial obligation and make appropriate adjustments.  |  |
| Petroleum Oil and Lubricants (POL) Payments                | Obligate/adjust based on amount of disbursement.   | Matching process will occur before posting of obligation/adjustments.                             | Establish initial obligation.   |  |
| U.S. Purchase Card (IMPAC)                                 | Obligate/adjust based on amount of disbursement.<br>(Upward adjustments only)                                  | Matching process will occur before posting of obligation/adjustments.                             | Establish initial obligation.   |  |
| Postage and Express Mail                                   | If credit card is not used, obligate/adjust based on amount of disbursement.                                   | If credit card is not used, matching process will occur before posting of obligation/adjustments. | Use credit card to pay for these obligations.   |  |
| Interest   | Obligate based on amount of disbursement.  |   |   |  |
| Contracts, Purchase Orders and Delivery Orders (Non-MOCAS) | No upward adjustments. If final payment, DFAS to adjust obligation down not to exceed 5% of posted obligation. | Will coordinate with RM for items over threshold.   | Establish initial obligation and make appropriate adjustments.  |  |
| MOCAS  | No upward adjustments. If final payment, DFAS to adjust obligation down not to exceed 5% of posted obligation. | Will take lead in research and coordinate corrective action with RM and DFAS-CO.                  | Establish obligation within 20 days of notification.  | E-mail message will be followed up with telephone call . |
| JAG Claims/Suggestion Awards                               | Obligate/adjust based on amount of disbursement.   |   | Establish initial obligation.   |  |
| Training (1556s)   | If credit card is not used, obligate/adjust based on amount of disbursement up to \$1000. Use proper 1556 SDN. | Matching process will occur before posting of obligation/adjustments.                             | Use credit card to pay for these obligations. If credit card cannot be utilized, use the proper 1556 SDN format to create obligation. | Coordinate with RM for disbursements exceeding \$1000.   |

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| Other:<br>- NULOs over 120 days old | \$0   | Will take lead in research and coordinate corrective action with RM. Primary responsibility with DFAS for first 30 days. Joint responsibility from days 31-120. | Joint responsibility with DFAS to research during days 31-120. If research unsuccessful, receive notification from DFAS and establish obligation adjustment within 15 days of notification. | E-mail message will be followed up with telephone call . |
| - Credit Disbursements              | \$0   | Will take lead in research and coordinate corrective action with RM. Primary responsibility with DFAS for first 30 days. Joint responsibility from days 31-120. | Joint responsibility with DFAS to research during days 31-120. If research unsuccessful, receive notification from DFAS and establish obligation adjustment within 15 days of notification. | E-mail message will be followed up with telephone call . |

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